

**AramcoBrats, Inc. Minutes/Off Year Board Meeting
September 10, 2016 @ Hilton Marina Hotel**

Members: Hirath Ghorit (HAG), Tom Littlejohn (TEL), Gina Tanner (GHT), Annie Oskam (AEO), Dawn Kolb (DEK), Marie Littlejohn Dunn (MLD), Melanie Penoyar (MJP), Liz Germani (LAG), and Amber Perkins Neal (ADN) .

The meeting was called to order by President Hirath Ghori at 9:15am. All board members were present.

Action Items:

FM 16-15 MJP made a motion that the remaining (over 700) Ghutra Baseball caps be donated to a charity and that the remaining Visors & Fishing hats be offered to brats for free at the reunion next May. Motion was seconded by HAG and carried with all in favor.

FM 16-16 MJP made a motion to place on the ballot the following suggested amendment to Section 5 of the Bylaws: the addition of the word "Electronic" to precede Mailing. Motion was seconded by MLD and carried with all in favor.

FM 16-17 GHT made a motion to purchase a one year plan of joinme.com for the facilitation of Board and Committee Meetings. The cost would be \$239 COA 5220. Motion was seconded by MJP and carried with all in favor.

Committee Reports

Nominations (NC): MJP updated the BOD on the conclusion reached by the committee regarding Election Voting Procedures, Nominations, and Volunteers. The NC recommends that the same procedure be used for online voting and that 2 volunteers from General Membership be asked to help with Ballot counting and Validation at the reunion. Database director will provide an up to date Membership Roster to be used for validation of votes/ballots. The following timeline was also developed:

- September 1, 2016 - Call for Nominations posted on website & social Media
- January 1, February 15 & 25, 2017 - Reminders for Volunteers
- March 1, 2017 - Call for Nominations to close
- March 1, 2017 – Information due from candidates
- March 1-15, 2017 – Ballot Designed
- March 15, 2017 – Ballot to printer
- March 1-15, 2017 – Upgrade Wufoo account and change password & Setup Wufoo ballot form
- March 31, 2017 – printed ballot mailed and email sent to Membership
- April 1 thru May 15, 2017 – reminders to vote
- May 15, 2017 – last day for mailed ballot voting
- May 24, 2017 – Ballot box is setup in Registration & Reminder Signs are displayed around hotel
- May 27, 2017 – Voting closes at noon
MJP, AND, & 2 volunteers from General Membership validate the election results

President is notified of results
Email to ABI BOD
Email to candidates with election results
Announcement at ABI Banquet

In addition to the above task list, Amber and Melanie will prepare a Power Point to be used during the reunion. A list of volunteers will be kept and a list of opportunities will also be developed. Melanie will update the BOD at the next BOD meeting.

Website: MJP will work with DEK to update the Nominations page, seeking to clarify and expand on the duties of positions on the BOD and the benefits of serving. The BOD will seek volunteers to help with updating the look and function of the site.

Database: ADN is updating as needed.

Budget: The budget has been passed and is posted. There was discussion that the ABI Debit/Credit card could be used to pay for large expenditures. The card came with the checking account but was never activated. FM's will be submitted with all relevant information and TEL will utilize the card where requested.

Publications: MLD will be working with MJP on reaching the Brats regarding volunteer opportunities and the upcoming election process.

Raffle/Auction: 1 or 2 brats in Fort Lauderdale area will provide storage.

Suq: Nothing to report at this time.

At 1:45 PM, Reunion Chair Sandra Louchard joined the Board for discussion regarding the Reunion. It was noted that there are still some issues with the hotel reservations page. AEO and LAG will work on getting it resolved. Various Goody Bag items were discussed, but no firm decision was reached. The ROC will meet again on October 4 at 7:30 PM CDT.

Meeting adjourned at 4:15 PM.

Respectfully submitted,
Gina Tanner, Secretary