

Formal Meeting Minutes 2005-2007

FM # Date	Meeting Summary	Vote
539 11/1/05	Appointed Board For 2005-07: Motion for the following board positions to be filled for the 2005-07 term: Database Director - Penny Dougharty-Maher Reunion Oversight Director - Marie Littlejohn-Dunn Website Director - Gretchen Connally Publications Director - Dean Barnes Class Rep Director - Dawn Kolb Director-at-Large - Diana Ryrholm-Geerdes Email Director - Doral Zadorkin-Allen	Yes: 4
540 11/3/05	Appointment of Gary Barnes as DAL: Motion to appoint Gary Barnes as Director-at-Large.	Yes: 11
541 11/4/05	Reimbursement for Reunion Site Visit Trip: Motion to reimburse \$539.12 to Diane Knipfel-Adams for expenses (Airfare, Hotel, Food) incurred during a reunion site visit to North Carolina. (Acct.5900)	Yes: 9 Abstain: 2
542 11/6/05	Reimbursement for Reunion Site Visit Trip: Motion to reimburse \$357.06 to Marie Littlejohn-Dunn for expenses (Airfare, Food, Parking) incurred during a reunion site visit to North Carolina. (Acct.5900)	Yes: 10 Abstain: 1
543 11/9/05	Q2 & Q3 2005 Financial Statements: Motion to accept the Q2 & Q3 2005 financial statements.	Yes:11 Abstain: 1
544 11/15/05	Checking Account Creation: Motion to open a checking account at Bank of America for all future ABI transactions.	Yes: 12
545 11/28/05	Reimbursement for Reunion Site Visit Trip: Motion to reimburse \$276.45 to Mary Martin-Venker for expenses (Automobile usage) incurred during a reunion site visit trip to North Carolina. (Acct. 5900) Reimbursement is based on IRS Optional Standard Mileage Rate for 2005 at \$.485 per mile (inclusive of gas expense).	Yes: 12
546 12/8/05	Wreaths for Outgoing Board Members: Motion to reimburse Diana Ryrholm-Geerdes in the amount of \$215.80 for the ordering of holiday wreaths to be delivered to Michael McCoy, Sherri Dent-Moxley, and Cathie McCoy, as well as volunteer auditor Kirk Lippert.	Yes: 12
547 12/14/05	Reimbursement for CD-Rs for Website Backup: Motion to reimburse Gretchen Connally in the amount of \$14.04 for the purchase of CD-Rs for the purpose of website backup.	Yes: 12
548 12/19/05	Approval of FMs 537-545: Motion to approve the minutes of Formal Meetings 537-545.	Yes: 12
549 5/8/06	2005-2007 Budget: Motion to approve the ABI budget for the 2005-2007 term.	Yes: 12
550 3/22/06	Asheville Crowne Plaza Resort Contract for 2007 Reunion: Motion to approve the contract with the Asheville Crowne Plaza Resort for the 2007 Reunion.	Yes: 11 Abstain: 1

551 3/29/06	2007 Reunion Overflow Hotel Contract: Motion to approve the contract with the Best Western Asheville Biltmore as the overflow facility for the 2007 Reunion.	Yes: 11 Abstain: 1
552 4/28/06	Reimbursement for Thank You Flowers: Motion to Reimburse Diana Ryrholm-Geerdes in the amount of \$38.95 for "thank you" flowers sent to our contact at the Asheville Crown Plaza Resort (Acct. 6140)	Yes: 12
553 6/2/06	Approval of FMs 549-552: Motion to approve the minutes of Formal Meetings 549-552.	Yes: 11 Abstain: 1
554 7/6/06	Copies of Databases for Upgrade Purposes: PDM moved that various ABI activities, specifically Database, E-mail, Treasury, and Reunion, provide copies of their databases and/or spreadsheets to Jay Crawford and Mark Rines for the purpose of conversion and upgrade to a web based database system.	Yes:12
555 7/7/06	Approval of FM 553: PMD moved to accept the minutes of FM 553	Yes:11 Abstain:1
556 7/9/06	Revised budget: DWW moved that the attached financial spreadsheet be approved by the Board for publication in the upcoming Newsletter and for posting on the ABI website.	Yes:12
557 7/17/06	FMs 546 - 548: PMD moved to accept the minutes of Formal Meetings 546 - 548	Yes:12
558 7/8/06	Use of Continental Voucher for ABI Board Meeting: PDM moved that she be authorized to use the voucher for her travel to Asheville NC for the upcoming board meeting. This will result in a savings to the board of almost \$300.	Yes: 11 Abstain: 1
559 8/10/06	Reimbursement to Reunion Chair for Flabbergasters Deposit: MLD moved that Mary Martin Venker be reimbursed for the Flabbergasters deposit in the amount of \$1,425 (account 7113). Check should be mailed to: Mary Martin Venker, (address snipped)	Yes: 11 Abstain: 1
560 8/15/06	2006 Federal Tax Return: MTS moved to approve the attached 2005 federal tax return (form 990).	Yes: 12
561 8/18/06	Approval of FMs 554 - 557: PMD moved to accept the minutes for Formal Meetings 554 - 557.	Yes: 12
562 8/25/06	Reimbursement and Payment for Newsletter Mailing: DRG moved that she be reimbursed \$2,988.11 which represents the postage cost for the Spring 2006 newsletter and that payment in the amount of \$867.56 be sent to Post Haste Mailing Services for the preparation portion of the mailing expense. Account 5312.	Yes: 12
563 9/21/06	Reimbursement for Summer Newsletter Printing: MTS moved that Julia Simms Public Relations be reimbursed in the amount of \$2,138.40 for printing of the Summer 2006 newsletter. This expense should be applied to account 5311 Newsletter Printing Expenses.	Yes: 11 Abstain: 1
564 9/22/06	Reunion Operating Fund: MLD moved that the Reunion Committee by issued \$500 for an operating fund. (Actual expenses will be applied to the corresponding account once the money is spent.)	Yes: 12
565 9/22/06	Reunion Committee Check Request for Black Lion: MLD moved that a check for \$112.35 be issued to Black Lion. This will go against account #7114.	Yes: 12

566 9/22/06	Approval of FMs 558- 562: PMD moved to accept the minutes for Formal Meetings 558 - 562.	Yes: 11 Abstain: 1
567 9/25/06	Payment to CPA/2005 Form 990: DWW moved that the ABI issue a check in the amount of \$350.00 to pay Nakawatase invoice dated 8/15/2006 for Form 990 preparation. (Invoice attached)	Yes: 10 Abstain: 2
568 9/25/06	Treasurer Reimbursements: DWW moved to Reimburse the ABI Treasurer, Doug Webb, the amount of \$210.46 to cover the following expenses which were paid from personal funds: 1. P.O. Box Rental for the period 10/1/2005 to 9/30/2007 - \$100.00 Account 5240 - Office Equipment Rental 2. Purchase of Quicken Home & Business software program (12/08/05) - \$60.80 Account 5250 - Office Equipment & Software Purchase 3. Purchase of 4 each 2" Binders (11/16/05) - \$9.68 Account 5210 - Office Supplies 4. Postage to "express" mail audit documents to Kirk Lippert (2/10/06) - \$20.00 Account 5110 - Audit Expense 5. Postage to mail 2005 Income Tax extensions to IRS and Texas (5/15/06) - \$5.58 Account 5230 - Office Postage and Shipping Expense 6. Postage to overnight replacement check to Mary Martin-Venker for Reunion expense reimbursement (8/31/06) - \$14.40 Account 5230 - Office Postage and Shipping Expense	Yes: 11 Abstain: 1
569 9/30/06	Transfer of Funds (\$5000) from Union Bank of California Market Account to Bank of America Checking Account: DWW moved that in order to expeditiously pay upcoming ABI obligations, particularly those related to Fall Newsletter and Reunion activities, the Board approve the transfer of \$5000.00 from the ABI Union Bank of California Money Market account to the ABI Bank of America Checking account.	Yes: 12
570 9/30/06	Opt-Out Program: MTS moved the ABI implement an opt-out program in preparation for the sharing of the ABI database with Aramco Services.	Yes: 12
571 9/30/06	Expense Reimbursement: MTS moved for reimbursement of airfare and 1 night's lodging at the Crowne Plaza Asheville for Attending Board Members.	Yes: 12
572 10/29/06	Reimbursement for Q3 2006 ABI Suq Expenses: MLD moved that she be reimbursed \$8.13 for mailing expenses for suq expenses (acct. #5810 - Suq expense) with the check to be sent to her at: (address snipped).	Yes: 11 Abstain: 1
573 10/23/06	Check Request for Reunion Prizes: MLD moved that a check be paid to the order of Sheila Putnam for reunion prizes (\$84 in account 7114 and \$14 in 7142) and be sent to: Sheila Putnam, (address snipped)	Yes: 11 Abstain: 1
574 11/2/06	Establish a Hosting Account on Kattare.com: MTS moved that the ABI establish a web hosting account with kattare.com for the purposes of further development of the database upgrade as well as possible future website hosting. Fees to be charged to account 5410 ISP Fees.	Yes: 12
575 11/3/06	Approval of FMs 563 - 571: PMD moved to accept the minutes for Formal Meetings 563 - 571.	Yes: 11 Abstain: 1

576 11/5/06	ABI Credit Card Processing Solution: DWW moved to engage the services of PayPal's Website Payments Standard program for the ABI's credit card processing requirements at an estimated cost of \$2,400 over a 2 year ABI term.	Yes: 11 Abstain: 1
577 12/1/06	Holiday TY Wreaths: DRG moved that she be authorized to order TY holiday wreaths for the four non-board members that have helped the ABI out in the past year. Cost is \$48.95 per wreath. Account #6140.	Yes: 12
578 12/7/06	Approval of FMs 572 - 576: PMD moved to accept the minutes for Formal Meetings 572 - 576.	Yes: 11 Abstain: 1
579 12/9/06	Additional Wreath Cost: DRG moved that she be reimbursed \$7.00 for shipping cost related to one of the TY wreath orders. Account #6140	Yes: 12
580 1/4/07	Approval of FMs 577 - 579: PMD moved to accept the minutes for Formal Meetings 577 - 579	Yes:11
581 1/14/07	Disbursement to replenish NCRC Operating Fund: MLD moved that a check be paid to the order of Kim Kirkwood Knox to replenish the NCRC's operating fund and be sent to the following address: Kim Kirkwood Knox (address snipped)	Yes:11
582 1/14/07	Check Request for Reunion Prizes: MLD moved that a check in the amount of \$196 (ABI acct # 7114) be paid to the order of Kathleen Savage and sent to her at: Kathleen Savage, (address snipped)	Yes:11
583 1/15/07	Bowling Contract and Deposit: MTS moved the ABI accept and execute the attached contract with Star Lanes in Asheville for the reunion bowling tournament. Execution of the contract will require a deposit check in the amount of \$500 payable to Star Lanes, 491 Kenilworth Rd Asheville, NC 28805. The deposit is chargeable to account 7141 - Bowling Expenses.	Yes:10 Abstain:1
584 1/21/07	Wufoo Form Service: MTS moved to approve a Wufoo account to host the online registration forms and data management. Estimated total cost \$60 for 6 months of service. Chargeable to account 5420 Software Licensing.	Yes:11
585 3/19/07	Post Haste : DRG moved that she be reimbursed \$1,773.87 for postage charges that were put on her credit card. I further move that the remaining \$403.22 be paid to Post Haste Mailing Services. (Account 5312).	Yes:10 Abstain:1
586 3/26/07	GoDaddy.com SSL Certificate : DEK moved that the ABI approve the purchase of a GoDaddy Turbo SSL Security Certificate. Estimated cost would be approximately \$20.00/year. Chargeable to account 5420 - Software Licensing	Yes:11
587 4/2/07	Reimbursement Request for Reunion Matchbook Printing Costs : MLD moved that the ABI reimburse the reunion operating fund in the amount of \$182.21 (\$91.11 to Account 7114 and \$91.10 to Account 7111). The check should be made out and mailed to: Kim Kirkwood Knox, (address snipped)	Yes:11
588 4/2/07	Reimbursement for Certificate : DEK moved that she be reimbursed a total of \$104.77 for the following items that were charged to her credit card, \$35.98 for the SSL certificate from GoDaddy. (Account	Yes:9 Abstain:2

	5420), \$68.79 for large paper bags for the reunion raffle/auction (Account 5820 or 5830)	
589 4/14/07	Payment to Drake Sound & Light : DRG moved that a check in the amount of \$2,500 be sent to Drake Sound and Light for garage band equipment rental. (Account 7121 -Reunion Equipment Rental).	Yes:10 Abstain:1
590 4/16/07	Deposit for Goodie Bag Order : MLD moved that a check in the amount of \$3,291.12 (Account #7111), paid to the order of B&C Printwear, Inc., be sent to the following address: B&C Printwear, Inc., ATTN: Mike Brown, 2916 Monroe Rd, Charlotte, NC 28205.	Yes:11
591 4/25/07	Bank of America Check Re-Order : DWW moved that the Treasurer re-order 100 checks for the ABI Bank of America checking account. The total cost of the checks plus shipping of \$42.15 will be automatically debited from the account. (Account 5120)	Yes:10 Abstain:1
592 4/23/07	Check for Various Pre-Reunion Expenses : MLD moved that checks be written for the following payees/amounts and express mailed together to the address indicated below. Mary Martin Venker will distribute at next meeting. Kim Knox (\$953.32), Mary Venker (\$2934.73), Pam Branch (\$312.91). Mailing address: Mary Venker, (address snipped)	Yes:11
593 5-11-07	Miscellaneous Reimbursements: DRG moved that she be reimbursed \$135.77 - \$118.76 for shipping raffle/ auction items to Dawn and \$17.01 for shipping 3 individual suq orders. (Account 5820 \$64.83) (Account 5830 \$53.93) (Account 5810 \$17.01).	Yes:11
594 5-11-07	Network Solutions Reimbursement: DRG moved that she be reimbursed \$99.95 for payment to Network Solutions for 5 years domain name renewal. (Account 5410)	Yes:11
595 5-11-07	Reimbursement for Newsletter Printing Winter 07: MTS moved that Julia Simms Public Relations be reimbursed \$1,250 for printing of the Winter 2007 edition of BratNews. Receipt is attached. This expense is chargeable to account 5311 - Newsletter Printing.	Yes:11
596 5-11-07	Paypal Virtual Terminal Use: DWW moved that the ABI immediately activate the PayPal "Virtual Terminal" service for a period of one month only to cover credit card payment activity during the Asheville Reunion at a cost of \$20	Yes:11
597 5-12-07	Reimbursement for Special Projects: MTS move that he be reimbursed in the amount of \$537.29 for special projects related to the reunion. This sum shall be allocated as follows: President's Discretionary Fund Account 6110 = \$158.85 Gifts and Hospitality Account 6140 = \$378.44 Total = \$537.29	Yes:10 Abstain:1
598 5-11-07	Post Haste Mailing Services Invoice: DRG moved that she be reimbursed \$1,746.43 for postage for the Spring 2007 Newsletter. She further moved that the remaining \$398.03 be sent to Post Haste Mailing Services. (Account 5310)	Yes:11
599 5-13-07	2006 Federal & State Returns: DWW moved that the following Federal & State of Texas Tax Returns be approved by the Board for filing and subsequent posting to the ABI website. The Returns will be signed, filed and mailed via Certified mail once approved. Please refer to this link to view the Returns: www.aramco-brats.com/tax2006.html . This link is private and will not be accessible to anyone visiting our website.	Yes:10 Abstain:1

600 5-14-07	Approval of FMs 580 - 592: PMD moved to accept the minutes for Formal Meetings 580 - 592	Yes:10 Abstain:1
601 5-14-07	Balance for T-Shirts and Bags: MTS moved that a check be issued to B&C Printwear in the amount of \$4,750.67 as final payment on the 2007 reunion t-shirt/gift bag order. Said check shall be sent to Mary Martin-Venker by whichever means necessary to arrive by 5/17/2007. This expense should be charged to account 7111.	Yes:10 Abstain:1
602 5-16-07	Payment to Streeter Printing: DRG moved that payment be made to Streeter Printing in the amount of \$10,308.61. (Accounts 5331& 5332)	Yes:10 Abstain:1
603 5-17-07	Authorization for Reunion Expenses: MTS moved the board pre-approve the expenses outlined in the attached spreadsheet for disbursement at the reunion venue as necessary.	Yes:9 Abstain:2
604 5-25-07	Authorization for a Prize/Award for One Adbak Payer: GSB moved that the ABI offer a prize/reward to one adbak payer chosen at random and awarded at the end of the finance term covered by the adbak.	Yes:11
605 5-25-07	Ads for Inclusion in Publications: GRC moved that the ABI will not accept any ad for publication in any of its electronic or print media.	Yes:11
606 6-5-07	Approval of FMs 593 - 605: PMD moved to accept the minutes of Formal Meetings 593 - 605.	Yes:10 Abstain:1
607 6-6-07	Approval of Minutes of May 25, 2007, Board Meeting: PMD moved to accept the minutes of the May 25, 2007, Board Meeting held in Asheville, North Carolina.	Yes:10 Abstain:1
608 6-11-07	Reimbursement of Various Reunion Expenses: MLD moved that checks to reimburse committee members and pay the photographer's invoice be issued as follows: <ol style="list-style-type: none"> 1. \$200 (acct 7162) for the photographer payable to Jim Kransberger Mail to: (address removed) 2. \$588.12 (\$0.85) to acct 7114; \$31.07 to acct 7151; \$557.90 to acct 7115) payable to Kim Knox. Mail to: (address removed) 3. \$85.85 (\$73.01 to acct 7114; \$12.84 to acct 7112) payable to Mary Venker. Mail to: (address removed) 	Yes:10 Abstain:1
609 6-13-07	Reimbursements to DRG: DRG moved that she be reimbursed \$395.94 for various appreciation gifts and shipping to Asheville. (\$22.42 = Account 5332) (\$119.17 = Account 6140) (254.35 = Account 6140)	Yes:10 Abstain:1
610 6-19-07	Reimbursement for Post-Reunion Shipping Charges: MLD moved that Amelia Knight Gonzales be reimbursed for \$461.67 (acct #7155 Reunion Special Mailings).	Yes:10 Abstain:1
611 6-21-07	Reimbursement for Spring 2007 BratNews: MTS moved that Julia Simms Public Relations be reimbursed in the amount of \$1250.00 for the printing of the Spring 2007 edition of BratNews. Said amount to be charged to account 5311 - Newsletter Printing.	Yes:10 Abstain:1

612 7-1-07	Crowne Plaza Invoice: DRG moved that payment in the amount of \$21,315.16 be made to the Crowne Plaza, Asheville as full payment for the final invoice received. (Accounts to be determined by Treasurer).	Yes:10 Abstain:1
613 7-2-07	Transfer from UBC to BofA: DWW moved to Transfer \$8000 from UBC account to BofA account as soon as possible.	Yes:10 Abstain:1
614 7-2-07	Payment for Reunion Office Supplies: DWW moved to make a payment to Workplace Strategies in the amount of \$86.68, to be mailed to Pam Branch.	Yes:9 Abstain:2
615 7-5-07	Reimbursement for Goodie Bag Shipments #2: DWW moved that a check to Amelia Gonzales in the amount of \$24.10 - charged to 7155 Reunion Special Mailings.	Yes:10 Abstain:1
616 7-6-07	Addition of New Account Categories: DWW moved to add two new expense categories to the Quicken accounting database: 7191 "Sunday Banquet" and 7192 "Supplemental Food and Beverage Event"	Yes:10 Abstain:1
617 7-6-07	Approval of FMs 606 - 611: PMD moved to accept the minutes of Formal Meetings 606 - 611	Yes:10 Abstain:1
618 7-13-07	Reunion Reimbursement to Pam Branch: DWW moved to Issue a check to Pam Branch in the amount of \$184.89 to reimburse her for Reunion expenses.	Yes:10 Abstain:1
619 7-16-07	Reimbursement for Miscellaneous Expense: MLD moved that she be Issued a check to Marie Dunn in the amount of \$152.33 for ABI suq (\$15.41 from acct 5810, \$112.53 from acct 7114, \$24.39 from acct 7115) and reunion expenses. Please mail to: Marie Dunn (address removed)	Yes:10 Abstain:1
620 7-18-07	Moving PoliChat to nlexport: DEK moved that we open an nlexport account and transfer the subscribers to PoliChat to this new, more stable listserv.	n/a
621 7-20-07	Payment to Crowne Plaza: DRG moved that payment be made to the Crowne Plaza Resort Asheville in the amount of \$544.42 for LCD package rental.	Yes:10 Abstain:1
622 7-26-07	Reimbursement to Diana Ryrholm-Geerdes: DRG moved that she be reimbursed \$67.15 for raffle/auction supplies and suq mailings.	Yes:11
623 7-26-07	Reimbursement to Diana Ryrholm-Geerdes/Envelopes: DRG moved that she be reimbursed \$153.02 for envelopes to mail directories to brats that have paid their AdBak but did not attend the reunion.	Yes:11
624 7-27-07	Reimbursement for Labels for Mailing of Directories: PDM moved that she be reimbursed \$23.79 for labels purchased to mail directories to brats that have paid their AdBak but did not attend the reunion.	Yes:11
625 7-29-07	ABI Refunds to Brats: DWW moved that the following Brats be refunded the amounts shown for the item/event indicated. The total amount of this refund motion is \$258.00. Gene Buxton - \$40 Golf Lorraine Bowler-Richardson - \$18 Duplicate AdBak Ronald Stroud - \$18 Duplicate AdBak	Yes:11

	<p>Caroline Homolka-Masters - \$36 Triplicate AdBak Elizabeth Lee - \$18 Duplicate AdBak Mara Urenovich-Barth - \$18 Duplicate AdBak Anne Bryan-Patrick - \$18 Duplicate AdBak Kathy Gross-Dugan - \$18 Duplicate AdBak Maggie Pendleton-Silverstein - \$18 Duplicate AdBak Richard Wakefield - \$18 Duplicate AdBak Twila "Toodie" Jones-Morgan - \$18 Duplicate AdBak Janet St.Clair-Costin - \$10 2005 Directory Elise Forbes-Seeley - \$10 2005 Directory</p>	
626 8-1-07	<p>Reimbursements to Diana Ryrholm-Geerdes: DRG moved that she be reimbursed \$597.70 for Suq mailings and stamps to mail 2007 directories.</p>	Yes:8 Abstain:3
627 8-29-07	<p>2009 Site Search Reimbursements: DRG moved that she be reimbursed \$75.35 for expenses related to Reunion 2009 site search/visits.</p>	Yes:10 Abstain:1
628 8-29-07	<p>2009 Site Search Reimbursement for PDM: PDM moved that she be reimbursed \$354.30 for airfare related to the reunion 2009 site search.</p>	Yes:10 Abstain:1
629 9-26-07	<p>ABI P. O. Box Renewal: DWW moved to renew the rental at a cost of \$56.00 for 12 months via ABI check made payable to "Postmaster".</p>	Yes:11
630 10-2-07	<p>To Appoint Julia Simms as 2009 Reunion Chair: PDM moved to accept Julia Simms as the 2009 reunion chair. NOTE:"Please note that no brats in the area have offered to chair a reunion, therefore, we are not suggesting Julia's appointment over that of a brat."</p>	Yes:10 Abstain:1
631 10-5-07	<p>Approval of FMs 612 - 629: PMD moved to accept the minutes of Formal Meetings 612 - 629</p>	Yes:10 Abstain:1