

Formal Meeting Minutes 2003-2005

FM # Date	Meeting Summary	Vote
432 11/1/03	Approval of FMs 426 – 431: Motion to accept the minutes of Formal Meetings 426 - 431.	Yes: 10
433 11/18/03	Thank You Wreaths: Motion to authorize Diana Ryrholm-Geerdes to order thank you wreaths for outgoing Treasurer Kathy Montgomery, outgoing CRC Wendy Nine, and Auditor Annie Oskam for delivery on December 2, 2003.	Yes: 9
434 12/1/03	On-Line ABI Store: Motion to authorize the ABI webmaster to establish and maintain an online store for the purpose of selling items printed with Aramco district logos and other items of interest to Brats.	Yes: 8 Abstain: 1
435 12/3/03	Postage Advance for Fall Newsletter: Motion to issue a check to Michael Simms payable to Postmaster in the amount of \$1,700.00 to cover estimated foreign and domestic postage for the Fall 2003 BratNews.	Yes: 9
436 12/9/03	Approval of FMs 426 – 431: Motion to accept the minutes of Formal Meetings 432 and 433	Yes: 8
437 12/11/03	Reimbursement for Notary Fees: Motion to issue a check to Diana Ryrholm-Geerdes in the amount of \$10.00 to reimburse her for the Notary Public fee.	Yes: 10
438 12/17/03	Reimbursement for Newsletter Printing: Motion to reimburse Julia Simms Public Relations in the amount of \$1,525.01 for the printing of the Fall 2003 newsletter	Yes: 10
439 1/6/04	Chart of Accounts: Motion to accept the proposed Chart of Accounts as a basis of recording and reporting finances for the 2003-2005 term.	Yes: 9
440 1/12/04	Approval of FMs 434 – 438: Motion to accept the minutes of Formal Meetings 434 – 438.	Yes: 9
441 1/19/04	Quarterly Report: Motion to accept the attached Quarterly Report as the year end report for 2001-2003.	Yes: 7 Abstain: 2
442 1/20/04	Reimbursement of Expenses: Motion to reimburse Cathie McCoy \$3.13 (5210 Office Supplies) for envelopes and to approve the transaction on the ABI debit card in the amount of \$37.00 (5230 Postage & Shipping).	Yes: 8 Abstain: 1
443 1/27/04	Publications Officer: Motion to approve the nomination of Dean Barnes DH'67 to the position of Publications Officer.	Yes: 9
444 1/29/04	Class Rep Coordinator: Motion to approve the nomination of Gretchen Connally DH'91 to the position of Class Representative Coordinator.	Yes: 9
445 2/4/04	Approval of FMs 439-444: Motion to accept the minutes of Formal Meetings 434 – 438.	Yes: 8 Abstain: 1
446 2/10/04	Budget Approval: Motion to accept the budget for the 2003-2005 ABI Term.	Yes: 10 Abstain: 1
447 2/13/04	Website Hosting: Motion to change from our current web host provider (HalfPriceHosting) to ModHost and to sign up for Modhost's Business plan for our website hosting needs.	Yes: 10 Abstain: 1

448 2/16/04	Website Reimbursement: Motion to reimburse Diana Ryrholm-Geerdes \$22.50 for payment to HalfPriceHosting for website hosting services for the period starting 12/30/2003 to 3/30/2004.	Yes: 10 Abstain: 1
449 3/1/04	Website Reimbursement: Motion to reimburse Michael McCoy \$95.40 for one year's prepayment of web hosting fees to ModHost.	Yes: 10 Abstain: 1
450 3/1/04	Amend Article 4 Section 1(e) of the ABI Bylaws: Motion to amend Article 4 Section 1(e) of the ABI Bylaws so that it reads as follows: The Board will act in a fiduciary capacity with respect to all AramcoBrat, Inc. funds. As many as four Board members may be designated as being authorized to sign for ABI transactions.	Yes: 7 No: 2 Abstain: 2
451 3/1/04	Approval of FMs 445 – 448: Motion to accept the minutes of Formal Meetings 445 - 448.	Yes: 10 Abstain: 1
452 4/3/04	Quarter 1 '04 Report: Motion to accept the Quarterly Report for this term.	Yes: 11
453 4/3/04	Reimbursement to Wendy Nine: Motion to reimburse Wendy Nine in the amount of \$25.38 for postage expenses related to mailing Gretchen Connally the Class Rep materials/notebook.	Yes: 10 Abstain: 1
454 4/23/04	'05 Reunion Hotel Contract: Motion to accept the final version of the 2005 reunion hotel contract and to authorize DRG to sign the contract on behalf of the ABI.	Yes: 11
455 5/10/04	Payment for balance on Fall 2003 Newsletter mailing: Motion to pay \$997.60 to ActionMail for the balance due on the Fall 2003 mailing, to be charged to Account #5312 - Newsletter Mailing.	Yes: 10 Abstain: 1
456 5/13/04	Approval of FMs 449 – 454: Motion to accept the minutes of Formal Meetings 449 - 454.	Yes: 11
457 5/29/04	Funding for October Board Meeting: Motion to approve full funding for ABI Board members to attend the off-year Board meeting in October (precise date TBD), as per the ABI bylaws.	Yes: 11
458 6/6/04	Response to Database Commercial Use Request: Motion to discuss request for ABI database by commercial enterprise.	Withdrawn
459 6/17/04	Approval of FMs 455–457: Motion to accept the minutes of FMs 455 – 457.	Yes: 10 Abstain: 1
460 6/27/04	Reimbursement for postage: Motion to reimburse Cathie McCoy \$9.53 for postage expenses (Account 5230) related to filing ABI taxes for 2003.	Yes: 11
461 7/18/04	November 2004 Board Meeting: Motion to approve and begin to finalize plans for the off year board meeting in Houston the weekend of November 5-7, 2004.	Yes: 11
462 7/11/04	ABI Money Market Account: Motion to open a Money Market Account at BankNorth. The Money Market account balance would be reported on the monthly and quarterly financial report Balance Sheet under Account 1210 - Money Market. Interest income would be reported as "4810 - Investment Income."	Yes: 3 No: 7 Abstain: 1
463 7/7/04	Quarter 2 Financial Report: Motion to accept the Q2 Quarterly Report.	Yes: 10 Abstain: 1

464 7/15/04	Newsletter Mailing Reimbursement: Motion to reimburse Diana Ryrholm-Geerdes \$1,621.98 for mail house services and postage for the Spring 2004 newsletter. Account 5312 - Newsletter postage expenses.	Yes: 10 Abstain: 1
465 7/16/04	Reimbursement for Printing BratNews Spring/Summer 2004: Motion to reimburse Julia Simms Public Relations \$1,234.49 for printing of the Spring/Summer 2004 newsletter.	Yes: 11
466 8/9/04	ABI Money Market Account: Motion to open a Money Market Account at Union Bank of California and transfer \$30,000 to the account. This account will be tracked under Account 1210 which rolls up to 1200 Savings and Investment Accounts. Interest would be reported under account 4810 - Investment Income. Transactions in or out of this account will require an approved FM and two authorized signatures.	Yes: 11
467 8/10/04	Approval of FMs 458–465: Motion to accept the minutes of Formal Meetings 458 – 465.	Yes: 11
468 8/10/04	VLists subscription: Motion to renew our VLists account for ABI announcements, at a cost of \$75/year, chargeable to Account 5430 "Announcement List."	Yes: 11
469 8/16/04	Reimburse Laura Compton: Motion to reimburse Laura Compton \$10 for the erroneous payment she made. This refund will be recorded as a debit from the Adbak Directory account (4610).	Yes: 11
470 9/3/04	Approval of FMs 466 – 469: Motion to accept the minutes of Formal Meetings 466 – 469.	Yes: 9 Abstain: 2
471 9/9/04	Provide Limited Brat Contact Info to ASC: Motion to provide Brat names and addresses for the Washington DC area to Aramco Services Company for one-time use in putting together a gathering of Brats and Annuitants in the area.	Yes: 11
472 10/3/04	Post Office Box Rental: Motion to pay \$24.00 for the annual rent for PO Box 141, Hatfield, MA 01038. Charged to Acct 5230.	Yes: 9 Abstain: 2
473 10/4/04	Quarterly Report: Motion to accept the Quarterly Report and place it into the permanent ABI records.	Yes: 8 Abstain: 3
474 10/6/04	Approval of FMs 470-471: Motion to accept the minutes of FMs 470-471.	Yes: 7 Abstain: 4
475 10/13/04	Reunion Mailing Reimbursement: Motion to reimburse Erica Ryrholm-Martin \$42.50 for costs related to shipping reunion materials to the '05 reunion committee. Charged to Acct 7155.	Yes: 11
476 11/3/04	Approval of FMs 471-475: Motion to accept the minutes of FMs 471-475.	Yes: 11
477 11/6/04	Reunion Registration Fee: Motion to set the registration fee for the 2005 Reunion at \$45/person (with \$15/person late fee to be charged after 3/31/2005).	Yes: 11
478 11/6/04	Reunion Committee Gifts: Motion to approve a sum of money for Committee gifts this term. Charged to Acct 6140.	Yes: 11
479 11/6/04	Ballot Mailing Expense: Motion to approve an expenditure of up to \$5,000 to cover the cost of developing and mailing a separate ballot by March 15, 2005. Charged to Account 5320.	Yes: 11

480 11/6/04	Reimbursement for November 2004 Board Meeting-Related Expenses: Motion to authorize the Treasurer to reimburse Board members who present her with appropriate receipts for expenses related to attendance at the on-site Board meeting. Charged to Account 5510.	Yes: 11
481 11/22/04	Mailing Expense Reimbursement: Motion to reimburse Diana Ryrholm-Geerdes \$28.94 for mailing expenses. Charged to Accounts 5230 (\$7.05), 5332 (\$16.84), and 5810 (\$5.05).	Yes: 11
482 1/7/05	Overflow Hotel Contract: Motion to approve the contract for the 2005 overflow hotel.	Yes: 10 Abstain: 1
483 1/6/05	Q4 Financial Report Approved: Motion to approve the Q4 2004 Financial Report.	Yes: 11
484 1/10/05	Newsletter Mailing Reimbursement: Motion to reimburse Diana Ryrholm-Geerdes \$2731.43 for mailing expenses for the Fall 2004 newsletter.	Yes: 9 Abstain: 2
485 1/19/05	Approval of November 2004 Houston Board Meeting: Motion to accept the minutes of the ABI Board meeting held on November 6, 2004.	Yes: 9 Abstain: 2
486 1/20/05	Reunion Golf Down Payment: Motion to issue a check in the amount of \$250 to Wildcat Golf Club for the reunion golf deposit. Charged to Acct 7143.	Yes: 11
487 2/2/05	Reunion Reimbursement for Tablecloths: Motion to reimburse Marie Dunn \$1,300.00 for tablecloths for the reunion. Charged to Acct 7112.11.	Yes: 9 Abstain: 2
488 2/13/05	Announcement List: Motion to approve the expenditure of \$15.95/month for Announcement list services to be provided by Aplonis (http://www.aplonis.com/). Charged to Acct 5430.	Yes: 9 Abstain: 2
489 2/27/05	Website Hosting Expense: Motion to reimburse Michael McCoy \$95.40 for website hosting expense from 2/17/2005 to 2/17/2006. Charged to Acct 5410.	Yes: 10 Abstain: 1
490 3/9/05	Reunion Reimbursements: Motion to reimburse Teresa Clark \$53.33 and Lisa Sandefur \$151.22 for expenses related to the 2005 ABI reunion. Charged to account 7114.	Yes: 10 Abstain: 1
491 3/10/05	Reimbursement for Fall 2004 NL Printing: Motion to reimburse Julia Simms Public Relations \$1,990 for the printing of the Fall 2004 BratNews newsletter. Charged to account 5311.	Yes: 10 Abstain: 1
492 3/27/05	Bylaw Change Ballot Question: Motion to finalize the wording of the bylaw change question on the ABI ballot.	Yes: 9 Abstain: 2
493 3/27/05	Credit Card Ballot Question: Motion to finalize the wording of the credit card question on the ABI ballot.	Yes: 9 Abstain: 2
494 3/27/05	ASC Information Sharing Ballot Question: Motion to finalize the wording of the question relating to whether the ABI should share Brat address information with the Aramco Services Company on the ABI ballot.	Yes: 9 Abstain: 2
495 4/5/05	Approval of FMs 476-489: Motion to accept the minutes of Formal Meetings 476 - 489.	Yes: 11
496 4/8/05	Approval of Quarterly Report: Motion to accept the Treasurer's Quarterly Report.	Yes: 9 Abstain: 2

497 4/9/05	Approval of Ballot: Motion to accept the ballot for the 2005 ABI Board election.	Yes: 9 Abstain: 2
498 4/11/05	Reimbursement for Framing: Motion to reimburse Diana Ryrholm-Geerdes for gifts for committee members (account 6140) and the ABI auction (account 5830 - \$150.46).	Yes: 8 Abstain: 3
499 4/11/05	Reunion Cancellation Funds: Motion to authorize the payment of reunion registration refunds and overpayments as they arise between now and the period following the reunion. These payments will be requested by the Reunion Chair and validated by the Reunion Oversight Director and Treasurer. These expenditures will be applied to account 7130 - reunion registration refunds.	Yes: 9 Abstain: 2
500 4/14/05	Approval of FMs 490–494: Motion to accept the minutes of Formal Meetings 490 – 494.	Yes: 11
501 4/17/05	Payment for Spring 2005 Newsletter Printing: Motion to pay Invoice No. 45800 in the amount of \$2,524 to Neyenesch Printers for printing of the Spring 2005 Newsletter. (Account 5311)	Yes: 11
502 4/17/05	Cancel FM 487: Motion to cancel the reimbursement payment of \$1,300 to Marie for the Zandi order (FM 487) be cancelled and allocate the amount to Petty Cash for Reunion Committee use.	Yes: 11
503 4/17/05	Petty Cash Payment: Motion to pay \$1,070 out of the Reunion Committee petty cash fund to Roop Sari Palace for reunion decorations. (Account 7112.11)	Yes: 11
504 4/17/05	DJ Deposit: Motion to pay a deposit in the amount of \$300 to Memorable Productions. (Account 7113)	Yes: 10 Abstain: 1
505 4/18/05	Reimbursement for Spring 2005 Newsletter Mailing: Motion to reimburse Diana Ryrholm-Geerdes \$3,156.34 for the Spring Newsletter mailing. (Account 5312).	Yes: 9 Abstain: 2
506 4/18/05	Expense approval - Kawa Cups: Motion to issue a check in the amount of \$825 to Adam's (mailed to Marie) for table decorations. (Account 7114)	Yes: 9 Abstain: 2
507 4/20/05	Reimbursement for Reunion Nametags: Motion to reimburse Marie Littlejohn-Dunn \$762.11 for reunion nametags. (Account 7111).	Yes: 9 Abstain: 2
508 4/22/05	Reimbursement for Ballot Mailing: Motion to reimburse Diana Ryrholm-Geerdes \$2,007.07 for Ballot Brochure mailing expenses. (Account 5322)	Yes: 10 Abstain: 1
509 5/1/05	Reimbursement for CR Award Gift: Motion to reimburse Gretchen Connally for the purchase of one Cross pen for the CR award gift in the amount of \$38.43. (Account 6130)	Yes: 9 Abstain: 2
510 5/4/05	Approval of FMs 495 – 508: Motion to accept the minutes of Formal Meetings 495 – 508.	Yes: 9 Abstain: 2
511 5/10/05	Tax Returns for 2004: Motion to accept the 2004 taxes.	Yes: 9 Abstain: 2
512 5/14/05	Payment for Ballot Printing: Motion to issue a check in the amount of \$1230.00 to Neyenesch Printers for ballot printing. (Account 5321)	Yes: 8 Abstain: 3
513 5/16/05	Reimbursement for Reunion Deposit & Supplies: Motion to reimburse James Erwin in the amount of \$726.80 (\$600 Palace Bowling Lanes deposit; \$126.80 Home Depot supplies). (Accounts 7141, 7112)	Yes: 8 Abstain: 3

514 5/18/05	Reimbursement for Directory Printing, Shipping & Reunion Supplies: Motion to reimburse Diana Ryrholm-Geerdes in the amount of \$10,121.55 (\$9,249.26 Directory printing; \$629.00 Shipping directories to Houston; \$73.20 Raffle bags; \$19.70 Boxes to ship raffle items to Houston; \$150.39 Shipping raffle items to Houston). (Accounts 5331, 5820, 5830)	Yes: 10 Abstain: 1
515 5/23/05	Payments to be Made at Reunion: Motion to issue the following checks at the reunion: Palapas Designs - palm fronds - \$125.00 Apollo Music Company - Juke box, pool table, foosball - \$1000 Elegant Portraits - Group photo - \$100 Petty Cash - various vendors - \$3212.32 (Accounts 7112, 7113, 7114, 7115, 7121, 7141, 7142, 7143, 7162)	Yes: 9 Abstain: 2
516 5/27/05	Reimbursement for Reunion Expenses: Motion to reimburse Mike Simms in the amount of \$1082.00 for garage band equipment.	Yes: 11 Abstain: 0
517 5/27/05	Gift to Aramco Services Company: Motion to present extra framed print to ASC, at the Sunday banquet, as thanks for support of the reunion.	Yes: 11 Abstain: 0
518 6/15/05	Request from Aramco Expats: Motion to post a review of the 2005 AramcoBrats reunion on the Aramco Expats website. (Discussion with opinions expressed.)	Yes: n/a No: n/a Abstain: n/a
519 6/19/05	Reimbursement for Envelopes: Motion to reimburse Diana Ryrholm-Geerdes in the amount of \$138.28 for envelopes for Directory mailings. (Account 5332)	Yes: 10 Abstain: 1
520 6/20/05	Approval of Minutes of May 27, 2005 Board Meeting: Motion to accept the minutes of the May 27, 2005 Board Meeting held in Houston, Texas.	Yes: 11
521 6/20/05	Approval of Minutes of May 29, 2005 Public Meeting: Motion to accept the minutes of the May 29, 2005 Public Meeting held in Houston, Texas.	Yes: 7 Abstain: 4
522 6/21/05	Sean Payne LCD Projector: Motion to authorize the purchase of an LCD projector to replace the missing one that Sean Payne loaned to the Houston Reunion Committee (amount not to exceed \$1500.00). (Account 7113)	Yes: 9 No: 1 Abstain: 1
523 6/27/05	Reimbursement for Pre-event Cocktail Party: Motion to reimburse Diana Ryrholm-Geerdes in the amount of \$210.43 for food and beverages for the pre-event cocktail party in honor of ASC at the 2005 Houston reunion. (Account 6140)	Yes: 10 Abstain: 1
524 7/6/05	Payment of Reunion Expenses: Motion to issue a check in the amount of \$6,302.62 to AAA Trophy & Engraving. (Account 7111)	Yes: 10 Abstain: 1
525	Ballot Question (Share Information with ASC): Discussion with no decision.	Yes: n/a No: n/a Abstain: n/a
526 7/8/05	Payment to Burnett: Motion to issue a check in the amount of \$1596.00 to Burnett for reunion staffing.	Yes: 9 Abstain: 2

	(Account 7161)	
527 7/14/05	Hilton Invoice: Motion to issue a check in the amount of \$17,499.99 to Hilton Houston Post Oak as final payment of master account from 2005 Reunion.	Yes: 9 Abstain: 1
528 7/8/05	Reimbursement for Website Expense: Motion to reimburse Michael McCoy in the amount of \$48 for Modhost website hosting. (Account 5410)	Yes: 10 Abstain: 1
529 7/26/05	Reimbursements: Motion to reimburse Penny Maher in the amount of \$22.11 for mailing reunion banners to 2007 reunion chair and to reimburse Diana Ryrholm-Geerdes in the amount of \$368.00 for Directory mailing. (Accounts 5320, 5332)	Yes: 10
530 8/15/05	Reunion Refunds: Motion to issue 14 refund checks to individual Brats for overpayment of reunion fees.	Yes: 8 Abstain: 2
531 8/25/05	Directory Mailing Reimbursement: Motion to reimburse Diana Ryrholm-Geerdes in the amount of \$187.52 for Directory mailing. (Account 5332)	Yes: 8 Abstain: 2
532 8/25/05	AdBak Reimbursement: Motion to issue refund checks to 3 individual Brats for overpayment of AdBak fees.	Yes: 6 Abstain: 4
533 9/13/05	Treasurer Candidate: Motion to approve Doug Webb as treasurer for AramcoBrats, Inc., to fill the position vacated by Cathie McCoy.	Yes: 8 Abstain: 2
534 9/17/05	Refunds & Reimbursement: Motion to refund a total of \$25.00 to two individual Brats for overpayment of reunion fees and to reimburse Cathie McCoy in the amount of \$29.65 for mailing treasurer items to Diana Ryrholm-Geerdes. (Accounts 7130, 5230)	Yes: 8 Abstain: 2
535 9/28/05	Approval of FMs 509-532: Motion to accept the minutes of FMs 509-532.	Yes: 9 Abstain: 1
536 10/4/05	Approval of FMs 533-536: Motion to accept the minutes of FMs 533-536.	Yes: 9 Abstain: 2
537 10/29/05	Financial Report From Q2 & Q3 2005: Motion to accept the financial report data from Q2 and Q3 2005.	No Vote: This FM was not resolved prior to the end of the 2003 - 2005 board's term